

## Dispute to Creditor (Furnisher of Credit Information)

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**First Name, Middle Name, Last Name**  
**Complete Address**  
**City State Zip**  
**Phone \* Email**

Date

Creditor Name

**RE: Inaccurate Information on Credit Report**

Address

City State Zip

Account #: \_\_\_\_\_

Attn: Customer Service Agent

Your Name As it appears on your account

Dear Creditor:

My current credit report from *(Transunion, Experian, Equifax)* dated 00/00/0000, shows an incorrect listing for the above account.

***(Attach a copy of the credit report with the listing highlighted.)***

I have requested that *(Transunion, Experian, Equifax)* remove/correct my information to be listed as follows:

***(State how the information should be stated, OR, why the information should be removed.)***

The documentation enclosed confirms that my information is listed incorrectly on the credit report and should be *removed/corrected*.

***(List the documents and state why each supports your claim.)***

Please write the credit bureaus and request that my information be *removed/corrected* from my credit file. Copy me on the letter you send to each credit bureau. I will expect your reply within 10 days of this letter.

Thank you for your prompt attention to this matter.

Yours truly,

***Your Signature***

Enclosures    Credit Report, (date & page number)  
                  List all Documents enclosed

### Maintain a File:

- 1) Make a copy for your files of the letter you send to the creditor.
- 2) Send your letter by **Certified Mail, Return Receipt**.
- 3) Attach all postal receipts to your copy of the letter and place in your file.

